

**DETAILS OF TOTAL SANCTIONED & VACANT POST OF HEAD OFFICE.
OF ASSAM SEEDS CORPORATION LTD. as on 31/07/2017**

Sl.. No.	Name of the Post	Total No. of sanctioned Post	Man in position against sanctioned Post	Vacant Post	Remarks
1	Managing Director	1	NIL	1 *	Running by the Jt. Secy.
2	General Manager (Mkt & Trade)	1	NIL	1	ADA
3	General Manager (Farm)	1	NIL	1	ADA
4	General Manager (Finance)	1	NIL	1 *	Running by the Sr.F.A.O. Agriculture
5	Company Secretary	1	NIL	1	
6	Manager Marketing	1	NIL	1	
7	Manager Production	1	NIL	1	
8	Deputy Manager (Marketing)	1	NIL	1	
9	Deputy Manager (Production)	1	NIL	1	
10	Accounts Officer	1	NIL	1	
11	Administrative Officer	1	1	0	
12	Audit Officer	1	NIL	1 *	Running by the Jr. Auditor
13	Asstt. Accounts Officer	1	NIL	1	
14	Asstt. Engineer	1	NIL	1	
15	Office Manager	1	NIL	1 *	Running by the Jr. Auditor
16	Supdt. of Accounts	1	NIL	1	Running by the Jr. Acctt.
17	Senior Auditor	1	NIL	1	Running by the Jr. Auditor
18	Senior Accountant	5	1	4	
19	Senior Assistant.(Grade-	5	NIL	5	
20	P.A. to Managing Director	1	1	NIL	
21	Senior Assistant.	9	0	9	
22	Computer Operators	2	2	NIL	
23	Junior Auditor	4	4	NIL	
24	Junior Engineer	1	1	0	
25	Junior Accountant	10	8	2	
26	Junior Assttt. Cum Typist	13	4	9	
27	Typist	4	2	2	
28	Driver	10	8	2	
29	Electrician	1	1	NIL	
30	Mechanic	1	NIL	1	
31	P.B.X. Operator	1	1	NIL	
32	Peon	17	12	5	
33	Chowkidar	2	2	NIL	
34	Handyman	3	3	NIL	
	Total	106	51	55	

**DETAILS OF TOTAL SANCTIONED & VACANT POST OF BRANCHES, SALE POINTS
FARMS & NURSERIES OF ASSAM SEEDS CORPORATION LTD.as on 31/07/2017**

Sl.. No.	Name of the Post	Total No. of sanctioned Post	Man in position against sanctioned Post	Vacant Post	Remarks
1	Branch Manager	13	NIL	13	
2	Farm Superintendent/ A.	6	NIL	6	
3	Asstt. Branch Manager	9	4	5	
4	Field Officer	15	0	15	
5	Junior Accountant	24	19	5	
6	Field Assistant	15	6	9	
7	Field/ Farm Man	22	16	6	
8	Jr. Assistant Cum Typist	5	5	NIL	
9	Grafter	5	1	4	
10	Sales Asstt.	18	17	1	
11	Tractor Operator/ Asstt. T	12	3	9	
12	Senior Mechanic	1	0	1	
13	Processing Mechanic	1	1	NIL	
14	Peon Cum Chowkidar	56	56	nil	
	Total	202	128	74	

<u>Karimganj Sub Branch</u>			
1. Ramendra Kr. Das	Jr. Accountant	B.Com.	
2. Birendra Kr. Namasudra	Field Man	H.S.L.C.	
3. Faizur Rahman Laskar	Chowkidar	Non-Matric	
<u>Hailakandi Sub Branch</u>			
1. Madan Mohan Paul	Jr. Acctt.	B. Com.	I/C Sub Branch
<u>Silchar Branch</u>			
1. Amalendu Shekhar Paul	Field Asstt.	H.S.L.C.	I/C Br. Manager
2. Sarbani Devi	Typist	H.S.L.C.	
3. Shymal Sinha	Filed Man	H.S.L.C.	
4. Badinan Kamprai	Chowkidar		
<u>Nalbari Branch</u>			
1. Jagadish Haloi	Field Man	H.S.L.C.	I/C Br. Manager
2. Robindra Nath Bezbaruah	Typist	H.S.L.C.	
3. Reajuddin Ahmed	Peon	Non-Matric	
4. Jalal Ali	Sales Asstt.	H.S.L.C.	
5. Bhagirath Barman	Chowkidar	Non-Matric	
<u>North Lakhimpur Branch</u>			
1. Hem Ch. Kalita	Field Asstt.	B.A.	I/C Br. Manager
2. Kabi Ram Borgohain		Non-Matric	
3. Bhuban Ch. Bania		Non-Matric	
<u>Tezpur Branch</u>			
1. Jayanta Saikia	Filed Asstt.	B.A.	I/C Br. Manager
3. Rita Devi	Typist	H.S.L.C.	
5. Reva Kanta Bora	Peon	Non-Matric	
<u>Sibsagar Sub-Branch</u>			
1. Hemanta Baruah	Asstt.Br.Manager	M.Sc. Agri.	
2. Ajit Das	Sales Asstt.	H.S.L.C.	
3. Rajen Chowra	Chowkidar	Non-Matric	
<u>Abhayapuri Sub Branch</u>			
1. Narayan Ch. Das	Jr. Acctt.	B.Com.	
2. Saukat Ali	Sales Asstt.	H.S.L.C.	
3. Umesh Ch. Das	Chowkidar	Non-Matric	
4. Syed Jahiruddin Ahmed		Non-Matric	
<u>Biswanath chariali S.P.</u>			
1. Mukul Ch. Bhuyan	Jr. Acctt.	B.Com.	I/C Sale Point
2. Ranjit Das	Chowkidar	Non-Matric	
<u>Bilasipara Sale Point</u>			
1. Naresh Ch. Mandal	Jr. Acctt.	B.Com.	I/C Sale Point
2. Phani Talukder	Peon	Non-Matric	
3. Abdus Salam		Non-Matric	
<u>Golaghat Sub Branch</u>			
1. Dhruva Kanta Deka	Filed Officer	B.A.	I/C Sub-Branch
2. Biren Tamuli	Jr. Acctt.	B.Com.	
3. Robin Das	Chowkidar	Non-Matric	
<u>Hojai Sub Branch</u>			
1. Kamal Ch. Kalita	Filed Asstt.	H.S.L.C.	I/C Sub-Branch
2. Dharmeswar Nath	Jr. Acctt.	B. Com	
3. Puspa Kanta Saikia	Peon	Non-Matric	